



# Second Episcopal District

Virginia Conference Branch



## Women's Missionary Society College/Trade School **SCHOLARSHIP**

This Scholarship is open to the following:

**4-year College/University  
Community College  
Trade School Programs**



**Application  
Deadline  
April 5, 2024**





## Virginia Conference Branch | Women's Missionary Society

James L. Davis  
Servant Bishop

Arelis B. Davis  
Episcopal Supervisor

Selerya O. Moore  
Episcopal President

Rita H. Willis  
Conference President

### 2024 WMS Virginia Conference Branch Trade School Scholarship Application Guidelines and Instructions

**Purpose:** To offer financial assistance to current college/university, community college and trade school program students.

**Applicants must:** (criteria)

1. Have a G.P.A. of 2.0 or better to qualify
2. Be enrolled in a trade school certificate program
3. Be active in the AME Church and Virginia Conference Branch Women's Missionary Society. This includes the Virginia Conference Young People's and Children's Division (YPD)
4. Submit all required information
5. Meet the deadline for submission
6. **Digitally sign application**

**Review Committee must receive:**

1. Application with all sections completed
2. Official copy of 1<sup>st</sup> Semester trade school transcript or acceptance letter
3. **Must be received in sealed envelope from school/program**
4. Two letters of recommendation with **original signatures:**  
(1) Pastor/Church Official and (1) Local WMS President/YPD Director

**\*Scanned signatures will be accepted; however, original signatures must be received no later than Friday, April 5, 2024\***

**Available Date:**

**Wednesday, March 13, 2024**

**Deadline:**

**Received on or by Friday, April 5, 2024 by 11:59PM ET**

**Review Period:**

Applications will be processed April 6, 2024 – April 14, 2024.

• **Review Committee will:**

- Award (2) \$500.00 trade school scholarship(s) per conference
- Utilize a rubric to evaluate each application submitted.
  - Select the top application score from each conference.
  - Identify top score application from each conference as a recipient. Ensure checks are made out to and sent directly to student.
  - Notify applicants not receiving a scholarship

**Recipient Notification:**

**No later than Friday, April 19, 2024.**

**Award Period:**

Checks will be distributed by the end of August/early September 2024.

#### **IMPORTANT:**

- **INCOMPLETE** and **LATE** applications will not be considered.
- If you choose to submit your application via email you assume risks of transmittal errors and failures.
- It is the responsibility of the applicant to ensure the application is complete with all signatures and submitted/received on/before **4/5/2024 deadline**.

#### **Please direct your inquiries and completed applications to:**

Virginia Conference Branch WMS Scholarship Chairperson:  
Zena P. Ray  
P: (804) 543-2401  
E: zena.p.ray1027@gmail.com

**2022 WMS TRADE SCHOOL SCHOLARSHIP APPLICATION**  
**Virginia Conference Branch | Women's Missionary Society**

**PART I: PERSONAL INFORMATION**

Last Name \_\_\_\_\_

First Name \_\_\_\_\_ MI \_\_\_\_\_ Date of Birth \_\_\_\_\_

Cell #: \_\_\_\_\_ Home #: \_\_\_\_\_ Email \_\_\_\_\_

Home Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_

**AME CHURCH MEMBERSHIP INFORMATION**

<b>AME Church to which <u>you</u> are a member</b>	
<b>Date joined</b>	
<b>Location (City and State)</b>	
<b>Name of current Pastor</b>	

**CHURCH MINISTRY/ORGANIZATION PARTICIPATION**

<b>Ministry</b>	<b>Position Held</b>	<b>When</b>

**OTHER COMMUNITY/CIVIC SERVICE**

<b>Organization</b>	<b>Position Held</b>	<b>When</b>	<b>Contact Name/Phone</b>

**PART II: ACADEMIC INFORMATION**

**Name of High School/GED Program**                      **Graduation Date**                      **GPA on 4-point scale**

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**Name and address of trade school program currently attending:**

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Major/Trade/Industry \_\_\_\_\_ Minor \_\_\_\_\_

Date of enrollment \_\_\_\_\_ # Credit hours completed \_\_\_\_\_ G.P.A. (on a 4-pt scale) \_\_\_\_\_

**PART III: FAMILY AND FINANCIAL INFORMATION**

Parent/Guardian Name(s):								
Preferred Phone:								
Address:								
Household Info:	Single Parent:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	# of Siblings in home _____	# of Older _____	# of Younger _____
Estimated Annual Income:								

Are you employed?    Yes    No                       Full-time    Part-time                      Monthly Income \_\_\_\_\_

**List all financial aid (if any) you have received including grants, loans and scholarships/awards:**

Name	Amount	Grant; Loan; Scholarship; Award

**List all pending financial aid (if any):**

Name	Amount	Grant; Loan; Scholarship; Award

**Part IV: BIOGRAPHICAL ESSAY**

The essay should be prepared by the applicant and (1) demonstrate applicant’s financial need, (2) provide biographical information about applicant to include family, school, AME Church, community involvements, (3) statement on how applicant will remain connected spiritually while completing educational/trade aspirations, and (4) articulate future goals. Structure of essay should be typed in 12-point font, double spaced, use first person narrative, present without spelling and grammatical errors and must be at least 500 words.

**PART V: REFERENCES**

Please submit (2) two letters of recommendation with original signatures from the following persons: (1) Pastor/Church Official and (1) Local WMS President/YPD Director.

\*scanned signatures will be accepted; however, original signatures must be received no later than Friday, April 5, 2024\*

**PART VI: TRANSCRIPT**

Please request an official copy of your college transcript to be mailed to the Virginia Conference Branch Trade School Scholarship Chairperson, Mrs. Zena P. Ray (information stated below).

**Official copy of transcript must be received in sealed envelope by Friday, April 5, 2024.**

**Please direct your inquiries and completed applications and transcripts to:**

Virginia Conference Branch WMS Trade School Scholarship Chairperson  
Mrs. Zena P. Ray  
8897 Ringview Drive  
Mechanicsville, Virginia 23116  
P: (804) 543-2401 | E: [zena.p.ray1027@gmail.com](mailto:zena.p.ray1027@gmail.com)

**PART VII: CERTIFICATION**

I certify that: (1) I am a member the African Methodist Episcopal Church  
(2) the information provided is accurate and provided to the best of my ability  
(3) my scholarship application is completed in its entirety

**PART VIII: YOUR SIGNATURE**

\_\_\_\_\_ **Print Applicant Name**                      \_\_\_\_\_ **Applicant’s Signature**                      \_\_\_\_\_ **Date**

**PLEASE DO NOT WRITE BELOW THIS LINE**

**FOR OFFICIAL USE**

Date received: \_\_\_\_\_ Applicant Identifier: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date reviewed: \_\_\_\_\_

Signature of Conference Branch Chairperson: \_\_\_\_\_

\_\_\_\_\_  
Signature of Virginia Conference Branch Scholarship Chairperson                      Date: \_\_\_\_\_